

FOR COLUMBIA COUNTY, OREGON
Tuesday, July 23, 2024
Museums Commission
Meeting Minutes

The Columbia County Museums Commission (CCMC) met in a scheduled session with Jay Anderson, Henry Heimuller, Les Watters, Margaret Magruder, Spencer Parsons, and Jacyn Normine from the Columbia County Courthouse. Deborah Hazen and Kay Heflin joined via telecommunication. Joanne Pellham was not present.

Call Meeting to Order

Deborah Hazen called the meeting to order at 3:05 p.m.

Public Comment (limit 3 min.)

No Public Comment

Approve minutes from the December 12, 2023, meeting.

Jay Anderson moved to approve the minutes as presented. Henry Heimuller seconded. All in Favor. The motion passed.

Discussion items

1. Update regarding letters from the museums to formalize the County’s ownership of the entire artifact collection. After the discussion, we still need artifact collection letters sent from each museum. Please bring them back to the December meeting. Spencer Parsons will bring back the Board Order after the December meeting to formalize the County owing collection.
2. BPA-Notice for Demolition of Structure. After discussion, Les Watters will forward the Notice to CCMC for review, based on the BPA open dialogue and the field trip to look at on-site artifacts. Margaret Magruder moved, and Jay Anderson seconded to direct staff to draft a letter to BPA to schedule. All in Favor. The motion passed.
3. Forms. The CCMC discussed the creation of the following forms
 - a. Outbound Loan Agreement Form.
 - b. Item Donation Form
 - c. Inbound Lending Form.

Other Business to come before the Commission.

No other business to come before the Commission.

Adjourn

With nothing further to come before this Commission, the meeting adjourned.

Approval of July 23, 2024, CCMC Meeting Minutes

As Presented _____ As Corrected _____
In Favor _____ All _____ Opposed _____
Motion Carries _____ Motion Failed _____ Dated 3.16.26